



REOPENING GUIDELINES UPDATED JULY 27, 2020

The following guidelines will assist BSCS open for full time on August 12, 2020 for learning, with increased attention and detail to the health, safety and well-being of our school community. The three domains addressed are:

Logistics and Operational Aspects

This domain encompasses the basic operational aspects of our school day. Guidelines have been developed with the help of our parent professionals in the healthcare fields, including heart, general medicine, pediatric and mental health, parents, teachers, administration, Church staff and our pastor, Father Alphonse.

Creating and Maintaining Community

An essential and distinguishing characteristic of Blessed Sacrament Catholic School is the strength and spirit of our school community. We realize that without guided plans, the sense of community can be greatly challenged in times of stress and crisis. We want to make intentional decisions to support and develop our community in both the spiritual and physical sense. We will strive to answer the needs of our school community. In addition, we will continue traditions with guidelines in mind, such as Open House and Parent Information Nights.

Curriculum and Instruction

We acknowledge that teaching in person is preferable and is our goal for the entire 2020-2021 school year. However, as a school community, we must prepare to pivot to virtual learning, so it is based on positive relationships, is focused, clear, varied, and reasonable. Our teachers will plan with the end in mind. They will develop and implement this approach to learning, guided by academic goals expected of our students by the end of their year. Expectations will be communicated to students. Curriculum will be appropriately paced, focused on priority standards, provide opportunities for differentiation and intervention, and leverage materials and techniques that are effective in either environment.



I. Logistics and Operational Aspects

As new practices are implemented and adjusted by local and state health departments as well as the Diocese of Little Rock, BSCS will continually evaluate our protocols and make changes when necessary. This includes responding to any local outbreaks.

A. Social & Emotional Awareness and Response

Our school community (students, families, and teachers) will undoubtedly have stress reactions from the last school year coupled with potential anxiety about new variables this school year. For many families, there will be complicating factors related to economic obstacles as well as potential health concerns. School offers comfort and stability but even that could be disrupted. Our responses will consist of:

- a. Developing a program to aid students in managing and emotional regulation.
- b. Develop an “early warning system” to identify students who are struggling (academically and/or socially/emotionally)
- c. Assisting families with support services: financial, food, mental health services.

Program notes: Mental Health Counselor(s) will be assigned to classrooms to offer guidance a few hours each week. We are planning for this service the first month of school and will adjust accordingly thereafter.

B. Morning Arrival Protocols

Faculty and Staff will be complete a health screen prior to arriving at school and undergo a temperature check once arrived at school.

Parent/guardian will need to complete a health screen for each child each morning before arriving at school. The questionnaire will be delivered through the EPAS App for mobile devices.

The questions are being developed for the App. They will ask about your child and family's overall health as well as COVID related questions. More detailed information and instructions of the EPAS App will be provided prior to the start of school.

If the answer to any of the questions is YES, the child and any other siblings will stay home and not come to school.

The EPAS App will provide a live list to administration of who has completed health screen before arriving to school each day. Students on the completed list will proceed to drop off car line.

Once arriving at school, students will have temperature taken while still in vehicle by faculty/staff. Parents/guardians and students will wear face coverings during temperature check. Student face coverings remain on while entering building and traveling to classroom.

- a. Once cleared for entry, students will proceed to classroom and use hand sanitizing station outside classroom door.
- b. If a student arrives after 8am, parent will bring child to school front porch for health screen and temperature check. If cleared, student may proceed into the building.
- c. Preschool students will follow same arrival protocol.
- d. VISITORS- Visitors to the school will be limited and restricted. If a visitor is admitted, their temperature is to be taken and they will be screened for symptoms of COVID-19.

C. Face Masks / Face Shields

- a. Staff members greeting students during "Arrival Time" will wear face masks when screening students.
- b. Face coverings will be worn by faculty and staff when entering the building and when within the building and outside their classrooms. They will also wear face coverings when inside their classroom when working together closer than 6 feet.

- c. Face coverings will be worn by students in grades KN – 6 when entering the building and when within the building and outside their classrooms. They will also wear face coverings when inside their classroom when working together closer than 6 feet.
- d. Preschool students who can put on a face mask independently can do so. Preschool and KN students will NOT wear face masks during nap times as they pose a choking or strangulation hazard.

Note regarding face coverings: The Toggery has BSCS face masks for purchase. The school has a limited supply of face coverings in the event they are needed. Style and design of face coverings can be of parent/student choice if the coverings are not offensive, are worn correctly, and student is able to put on and take off independently.

To purchase school spirit masks, click here. [The Toggery](#)

D. Teaching and Maintaining Social Distancing

- a. Students will be taught protocols to develop social distancing based on age level.
- b. Visual supports (six-foot distance lines, directional arrows on floors to monitor and direct hallway traffic) will be in place.
- c. School furniture will be organized so that it reflects a 6-foot distance (when possible) between students.
- d. Students will rotate eating in their classrooms and eating in the dining room during 3 lunch shifts.
- e. Students will remain in their homerooms for Art, Music, and Spanish with the teacher coming to them.
- f. Librarian will deliver a cart of books to grades 1st-6th for check out. Returned books will be quarantined for a week prior to another student checking out. Preschool and Kindergarten will be visited by librarian for story time during their designated time.
- g. Computer class will take place in lab. Larger classes divide and alternate days. PE will take place in dining hall or outside. Music for large classes will be in dining hall or outside.
- h. Teachers of 4th, 5th 6th grade students will switch classrooms for core subject classes.
- i. Supplies and materials for all subjects will be individual and not community shared.
- j. Teachers will use the outdoors for classes and lunch when appropriate and weather permitting.

E. Meticulous Attention to Hand Hygiene

- a. Students will be taught proper handwashing techniques.
- b. Every person who enters the building will be asked to disinfect their hands.
- c. Hand washing will occur before and after eating or handling food, before and after administering medication, after coming in contact with any bodily fluids, after playing outdoors and after handling garbage.
- d. Handwashing signs laminated and posted in all bathrooms.

F. When Someone is Symptomatic

- a. Staff members will be sent home immediately. Student and any other family member will be isolated until arrangements can be made to pick up student and any other family member as soon as possible.
- b. Staff member/parent of student must contact a health care provider if they exhibit symptoms or answered YES to any of the screening questions. The healthcare provider and/or the local health department will determine the next step/steps.

More detailed instructions regarding illness/symptomatic will be addressed.

G. Planning for Social Distancing Outside of School

- a. Grades 1st-6th will alternate each week attending Mass in Church in designated pews and maintain social distancing requirements at all times. Possibly live streaming Mass for other grades not present in Church. Grades not attending Mass will have a prayer service in classroom and time for discussion after. Attendance of parents and parishioners to Mass will be suspended at this time.
- b. After Care – students will remain with their designated group/cohort. Social distancing measures will be in place.
- c. At this time of our Dining Hall expansion and construction on campus, Run/Walk Club and NEA Tennis will be suspended.

H. Recess

- a. Grades will have their scheduled recess's each day. During outdoor recess, students do not have to wear masks. Designated playground zones will be in place for each grade and they will rotate throughout the week.

I. Dismissal

- a. All students will be dismissed at the end of the school day. (3pm)
- b. Students will remain in classrooms. One faculty/staff member will be outside announcing names over walkie talkie. Students whose name has been called, will proceed to lobby/foyer with face covering on. Faculty/staff will be in foyer ensuring social distancing requirements.
- c. Students will be loaded one or two at a time in vehicles by faculty/staff who will be wearing face coverings.
- d. Preschool students follow same protocol and will need to be noted on sign out sheet at time of dismissal.
- e. If you need to check your child out early for an appointment, when you arrive at school, please ring the doorbell. Your student will be called to the office and released to you (or a person on your list) on the front porch by a staff member.

J. Disinfectant Protocols

- a. Additional cleaning protocols are in place to ensure safe environments include:
 - i. Facilities and Maintenance staff have appropriate training to execute deep cleaning protocols
 - ii. Necessary supplies have been procured/ordered, including sanitizer, no-contact thermometers, deep-cleaning supplies.
 - iii. Routine cleaning protocols for high touch areas throughout the day.
- b. Teachers and school staff will be cleaning and sanitizing throughout the day, paying attention to high-touch areas.
- c. Designated person to disinfect high touch surface areas throughout the school day has been procured.

K. Focus on Continual Improvement

- a. As new practices are implemented and adjusted, school will continually evaluate our protocols.
- b. Students, parents, and faculty will be surveyed about their experiences.

II. Creating and Maintaining Community

A. Creating Community Within the School

- a. Teachers will spend extra time at the beginning of the school year getting to know students in the event remote learning is mandated.
- b. Teachers will conduct class meetings weekly for social/emotional check-ins.
- c. A mental health counselor will be available once per week to visit classrooms. Counselor will collaborate with teachers to meet the needs of all students.

B. Maintaining Routines that Support Community

- a. Daily prayer and Catholic faith practices will continue.
- b. Supply Drop Off offered through Signup.com
- c. Coordinate with PTO to plan parent connections via Zoom.
- d. Spirit Weeks will be held periodically throughout the year.
- e. "Parent Information Night" and "New Family Orientation" will be held via Zoom meetings.

C. Facilitating Ongoing Connections

- a. Offer small group parent gatherings with principal via Zoom Meetings
- b. Develop new ways for parents to connect with one another for socialization and support.
- c. Create opportunities for informal connections among faculty and staff.

D. Recruitment and Marketing

- a. Reach out to newly enrolled families to check-in with the family and provide an update. Plan for new family mentoring for continual communication throughout the school year.
- b. Adjust marketing updates to the current situation. Communicate how BSCS has facilitated a personal connection with families to provide support during this time. Highlight our school's key messages and provide examples of how we deliver faith formation and meaningful academic experiences both face-to-face and through remote learning.
- c. Testimonials from parents, students and faculty shared on social media and website
- d. Film a virtual tour.

E. Mitigating Stress Responses

The community (students, families, and teachers) will undoubtedly have stress reactions from the last year coupled with potential anxiety about new variables this fall. Most likely for many families, there will be complicating factors related to economic obstacles and potential health concerns. There is comfort in the stability that school has to offer and that could be disrupted.

- a. Implement a program to aid in student coping and emotional regulation.
- b. Develop an “early warning system” to identify students who are struggling (in academic and/or behavioral domains)
- c. Assist families with support services: financial, food support, mental health services

Noted in Logistics and Operational Aspects.

III. Curriculum and Instruction

A. Develop/Revise Year Long Plans

- a. Teachers have received input from previous teacher as to what was/was not covered due to Digital Learning the last quarter of prior school year.
- b. Teachers will use NWEA (Northwest Educational Assessment testing tool) to assess student strengths and deficits.
- c. Teachers will develop individual student growth plans based upon assessment.
- d. Teachers spend first 3-4 weeks assessing, reviewing, and filling the gaps with previous year’s skills.
- e. Students will be instructed in accessing virtual platforms such as Google classroom, Google Meet and Zoom in the event we pivot to distance learning.

B. Differentiation & Accommodations/Modifications for students with MAPs (Modified Academic Plan)

- a. Principal will work closely with all teachers to meet the needs of students with MAPs and will help expedite future diagnoses.

- b. Principal will seek out pathways through Title I funds to assist students and teachers with resources.
- c. Teachers will work with parents of students with accommodations early in the school year so that needs are met even if we transition to online learning.

C. Assessment

- a. Teachers will use formal and informal assessments early in the school year and throughout the entire year.
- b. Students will participate in assessment testing during the first quarter.

D. Feedback and Reporting

- a. Teachers will provide feedback to students and parents early and throughout the school year.
- b. 1st quarter Parent/Teacher Conferences will be held remotely via Zoom meetings the week of October 19, 2020.

E. Teacher Support

- a. Professional Development opportunities will be offered to all staff using Title II funds.